



Epping Forest
Application for a premises licence
Licensing Act 2003

For help contact
licensing@eppingforestdc.gov.uk
 Telephone: 01992 564000

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

GEM OF ESSEX

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

☐ Yes

☒ No

Applicant Details

* First name

CEMAL

* Family name

ALBAY

* E-mail

[REDACTED]

You must enter a telephone number

Main telephone number

N/A YET

Include country code.

Other telephone number

[REDACTED]

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☐ Applying as a business or organisation, including as a sole trader

☒ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

Your Address

Address official correspondence should be sent to.

* Building number or name	<input type="text"/>
* Street	<input type="text"/>
District	<input type="text"/>
* City or town	<input type="text"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text"/>
* Country	<input type="text" value="United Kingdom"/>

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name	<input type="text" value="SHOP 1. CONNAUGHT HOUSE. 112/120"/>
Street	<input type="text" value="HIGH ROAD"/>
District	<input type="text" value="EPPING COUNCLE"/>
City or town	<input type="text" value="LOUGHTON"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="IG10 4HJ"/>
Country	<input type="text" value="United Kingdom"/>

Further Details

Telephone number	<input type="text"/>
Non-domestic rateable value of premises (£)	<input type="text" value="31,001"/>

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☒ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

- ☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

CEMAL

Family name

ALBAY

Is the applicant 18 years of age or older?

- ☒ Yes ☐ No

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Current Residential Address

Is the address the same as (or similar to) the address given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text"/>
You must enter a telephone number	
Telephone number	<input type="text" value="N/A YET"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text" value="dd"/> / <input type="text" value="mm"/> / <input type="text" value="yyyy"/>
* Nationality	<input type="text" value="BRITISH"/>

Documents that demonstrate entitlement to work in the UK

[Add another applicant](#)

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OPERATING SCHEDULE

When do you want the premises licence to start?

<input type="text" value="20"/>	/	<input type="text" value="10"/>	/	<input type="text" value="2018"/>
dd		mm		yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end?

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
dd		mm		yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Continued from previous page...

THIS IS GOING TO BE A SMALL RESTAURANT SERVING BREAKFAST, LUNCH AND DINNER SERVING ALCOHOL ON THE PREMISES FROM LUNCH AND DINNER.
WE WOULD LIKE THE OFF PREMISES LICENCE BEASUCE, SOME CUSTOMER LIKE TO TAKE THEIR UNFINISHED BOTTLE OF WINE HOME WITH THEM.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

☐ Yes

☒ No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

☐ Yes

☒ No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

☐ Yes

☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

☐ Yes

☒ No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

☐ Yes

☒ No

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Continued from previous page...

Standard Days And Timings

MONDAY

Start 08:00

End 23:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 08:00

End 23:00

Start

End

WEDNESDAY

Start 08:00

End 23:00

Start

End

THURSDAY

Start 08:00

End 23:00

Start

End

FRIDAY

Start 08:00

End 23:30

Start

End

SATURDAY

Start 08:00

End 23:30

Start

End

SUNDAY

Start 08:00

End 22:30

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

RESTAURANT SERVING BEVERAGES AND OTHER ALCOHOLIC DRINKS WITH FOOD ONLY.
PLAYING RECORDED BACKGROUND DINNING MUSIC.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

☐ Yes

☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes

☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes

☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start 12:00

End 23:00

Start

End

THURSDAY

Start 12:00

End 23:00

Start

End

FRIDAY

Start 12:00

End 24:00

Start

End

SATURDAY

Start 12:00

End 24:00

Start

End

SUNDAY

Start 12:00

End 22:30

Start

End

Will the sale of alcohol be for consumption:

- ☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on the premises select on, If the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Continued from previous page...

Name

First name

CEMAL

Family name

ALBAY

Date of birth

/

mm

yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Personal Licence number
(if known)

LN/00004970

Issuing licensing authority
(if known)

HARINGAY COUNCIL

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

N/A

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

THIS IS GOING TO BE A CAFE AND RESTAURANT THEREFORE WE ARE NOT GOING TO SERVE ANY ALCOHOL TO ANYBODY UNLESS THEY ARE SOBER AND DINING IN OUR PREMISES. OUR MAIN OBJECTIVE IS EFFECTIVE AND RESPONSIBLE MANAGEMENT OF PREMISES AND THE TRAINING AND SUPERVISION OF STAFF. ALL MEMBERS OF STAFF ARE GOING TO BE TRAINED ABOUT UNDERAGE DRINKING, (CHALLENGE AGE OF 25) DRUNKENNESS, DRUGS, VIOLENCE AND ANTI-SOCIAL BEHAVIOUR AND CONSEQUENCES OF IT.

b) The prevention of crime and disorder

WE WILL KEEP THE PREMISES ONLY FOR DINING AND DRINKING. EXPIRANCE NOT AS A VENUE OF DRINKING. ALL STAFF TO BE TRAINED FOR CRIME AND DISORDER TO BE REPORTED TO AUTHORITIES. PROVE OF AGE AND CHALLENGE OF AGE, CCTV AND SIGN OF LOW AND ORDER, HEALTH AND SAFETY TO BE DISPLAYED IN THE PREMISE.

c) Public safety

STAFF TO BE TRAINED FOR PUBLIC SAFETY ALL NECESSARY SIGN AND EQUIPMENT TO BE DISPLAYED IN RIGHT PLACE.

d) The prevention of public nuisance

TO PUT SIGN NOT TO DISTURB OR DISTRACT OUR NEIGHBOURHOOD
IF NECESSARY TO ASK THEM POLITELY TO INFORM THEM LICENSING ACT.

e) The protection of children from harm

NO CHILDREN GOING TO BE WITHOUT THEIR PARENTS OR CARRIERS IN OUR PREMISE.
EYE LEVEL OF CHILDREN SIGN TO BE DISPLAYED IN RIGHT DOOR AND WINDOWS.
IF ANY UNUSUAL BEHAVIOUR TO REPORT TO MANAGEMENT OR AUTHORITIES.
SAFETY FIRST FOR EVERYBODY UNDER OUR MANAGEMENT.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text"/>
* Capacity	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/>

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

Denise Bastick

From: cemal albay [REDACTED]
Sent: 24 September 2018 22:23
To: Licensing
Subject: Application of gem of Essex Change of mis print.

Who it may concern,

Further to our conversation yesterday regarding misprint of information on licence application of Gem of Essex, I like to rectify the misprinted sections:

Section 2 of 21

Second line of address should be High road not high street

Sixth line of postcode should be

IG10 4HJ not IN10 4HJ

Section 15 of 21

Supply of alcohol for Sunday should be 12.00 to 22.30 not 12.00 to 23.00

Section 18 of 21

Additional information; staff to be trained for challenge age 25 for alcohol supply.

Also relevant changes to be done in blue notice and advertising.

Thank you for cooperation in advance.

Cemal Albay

Sent from my iPhone

Epping Forest District Council

Consent of individual to being specified as premises supervisor

I CEMAL ALBAY (insert name of prospective premises supervisor)

Of

(home address of prospective premises supervisor)

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for variation of designated premises supervisor

by CEMAL ALBAY (name of applicant)

relating to premises licence N/A (number of existing licence if any)

for Gem of Essex
112-120 High Road
Loughton IG10 4HT
(name and address of premises to which application relates)

and any premises licence to be granted or varied in respect of this application made by the above applicant concerning the supply of alcohol at the above named premises.

I also confirm that I am applying for, intend to apply or currently hold a personal licence, details of which I set out below.

Personal Licence Number LN/00004970 (insert personal licence number, if any)

Personal licence issuing authority Haringey Council
(insert name, address and telephone number of issuing authority, if any)

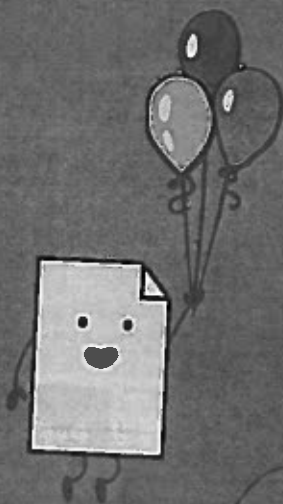
Signed

Print Name

Dated

19/09/2018

HELP YOUR BUSINESS
TAKE OFF



WHATEVER YOU DO, CALL
0845 1999 830 OR VISIT
ZOOMINLEAFLETS.CO.UK

examination process will be advertised and made available online.
For further information please contact the Planning Policy team by phone
01992 564517 or by email LDFconsult@eppingforestdc.gov.uk.

**Epping Forest
District Council**

Planning applications affecting a Conservation Area
or Setting of a Listed building

EPF/2333/18 5 Flagstaff Close Waltham Abbey EN9 1JB
Single storey side extension EPF/2365/18 48 Hemmell
Street Epping CM16 4LS Loft conversion EPF/2573/18
Tadgells Barn Housham Tye Road Matching CM17 0NX
Outbuilding.

Works to Listed Buildings

EPF/2526/18 Coach House Patsalls Pudding Lane
Chigwell IG7 6BY Demolition of coach house erection
of dwelling EPF/2449/18 King Harold Court Sun Street
Waltham Abbey EN9 1ER Internal alterations to Flat
10 EPF/2518/18 The George & Dragon 208 High Street
Epping CM16 4AQ signage EPF/2568/18 109 High Street
Ongar CM5 9DX Signage. EPF/2470/18 The George &
Dragon 206 High Street Epping CM16 4AQ Signage.

Any representations must be sent to the Head of
Planning and Economic Development by: 19/10/2018

Comment online at www.eppingforestdc.gov.uk/Plan.

Notice is given this day 20/09/2018 that Cemal Albay of
12 Bryantwood Road, Islington, N7 7BE has applied to
the Licensing office of Epping Forest District Council for a
Premises Licence in respect of 'Gem of Essex' at 112/120
High Road, Loughton, Essex, IG10 4HJ. The proposed
licence is for Restaurant, (Kurdish/Turkish street food
& home cooking). Provision of recorded background
music: Monday to Thursday 08.00-23.00, Friday and
Saturday 08.00-23.30, Sunday 08.00-22.30, supply
of alcohol Monday to Thursday 12.00-23.00, Friday to
Saturday 12.00-00.00, Sunday 12.00-22.30, both on and
off sale. Hours premises are open to the public Monday
to Thursday 08.00 till 23.00, Friday to Saturday 08.00 to
00.00, Sunday 08.00 to 22.30 The register of licensed
premises is maintained at the Licensing Office of Epping
Forest District Council, Civic Offices, High Street, Epping,
Essex, CM16 4BZ. Applications for premises licences may
be inspected at this office during office hours. Anyone
wishing to oppose this application must give written notice
to the Licensing Office within 28 days of this notice. It is an
offence knowingly or recklessly to make a false statement
in connection with an application which could lead to a
fine on summary conviction (maximum £5000)

**MARY RUTLEDGE
(Deceased)**

Pursuant to the Trustee Act 1925 any
persons having a claim against or an
interest in the Estate of the aforementioned
deceased, late of 26 Hall Lane Chingford
London E4 8EL, who died on 23/04/2018,
are required to send particulars thereof in
writing to the undersigned Solicitors on or
before 14/12/2018, after which date the
Estate will be distributed having regard
only to claims and interests of which they
have had notice.

BARNES AND PARTNERS
90 Silver Street Enfield EN1 3EP T9-40007

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is wro
the AS
is here
put it

ASA.org.uk

Notice is given this day 20/09/2018 that
CEMAL ALBAY of 12 BRYANTWOOD ROAD,
ISLINGTON, N7 7BC has applied to the Licensing office of
Epping Forest District Council for a Premises Licence in
respect of "GEM OF ESSEX" AT 112/120 HIGH ROAD,
LOUGHTON, ESSEX, IG10 4HJ

The proposed licence is for RESTAURANT, (KURDISH /
TURKISH STREETFOOD & HOME COOKING)

PROVISION OF RECORDED BACKGROUND

MUSIC: MONDAY TO THURSDAY 08.00 - 23.00,
FRIDAY AND SATURDAY 08.00 - 23.30, SUNDAY -
08.00 - 22.30

SUPPLY OF ALCOHOL MONDAY TO THURSDAY
12.00 - 23.00, FRIDAY TO SATURDAY 12.00 - 00.00,
SUNDAY 12.00 - 22.30, BOTH ON AND OFF SALE

HOURS PREMISES ARE OPEN TO THE PUBLIC
MONDAY TO THURSDAY 08.00 TILL 23.00, FRIDAY TO
SATURDAY 08.00 TO 00.00, SUNDAY 08.00 TO 22.30

The register of licensed premises is maintained at the
Licensing Office of Epping Forest District Council, Civic
Offices, High Street, Epping, Essex, CM16 4BZ.
Applications for premises licences may be inspected at
this office during office hours. Anyone wishing to oppose
this application must give written notice to the Licensing
Office within 28 days of this notice.
It is an offence knowingly or recklessly to make a false
statement in connection with an application which could
lead to a fine on summary conviction (maximum £5000)



FOOD



USH



**Epping Forest
District Council**

Register of Licence applications received.

Date application received: 20th September 2018

Applicant name: Mr Cemal Albay

Address of Premises: Gem of Essex, Connaught House, 112-120 High Road,
Loughton, Essex, IG10 4HJ

Brief details of the nature of the application;

The application for a Premises Licence for a restaurant at the above address. The application is for the following:

The provision of Recorded Music – Monday to Thursday 08:00 – 23:00, Friday and Saturday 08:00 – 23:30, Sunday 08:00 – 22:30

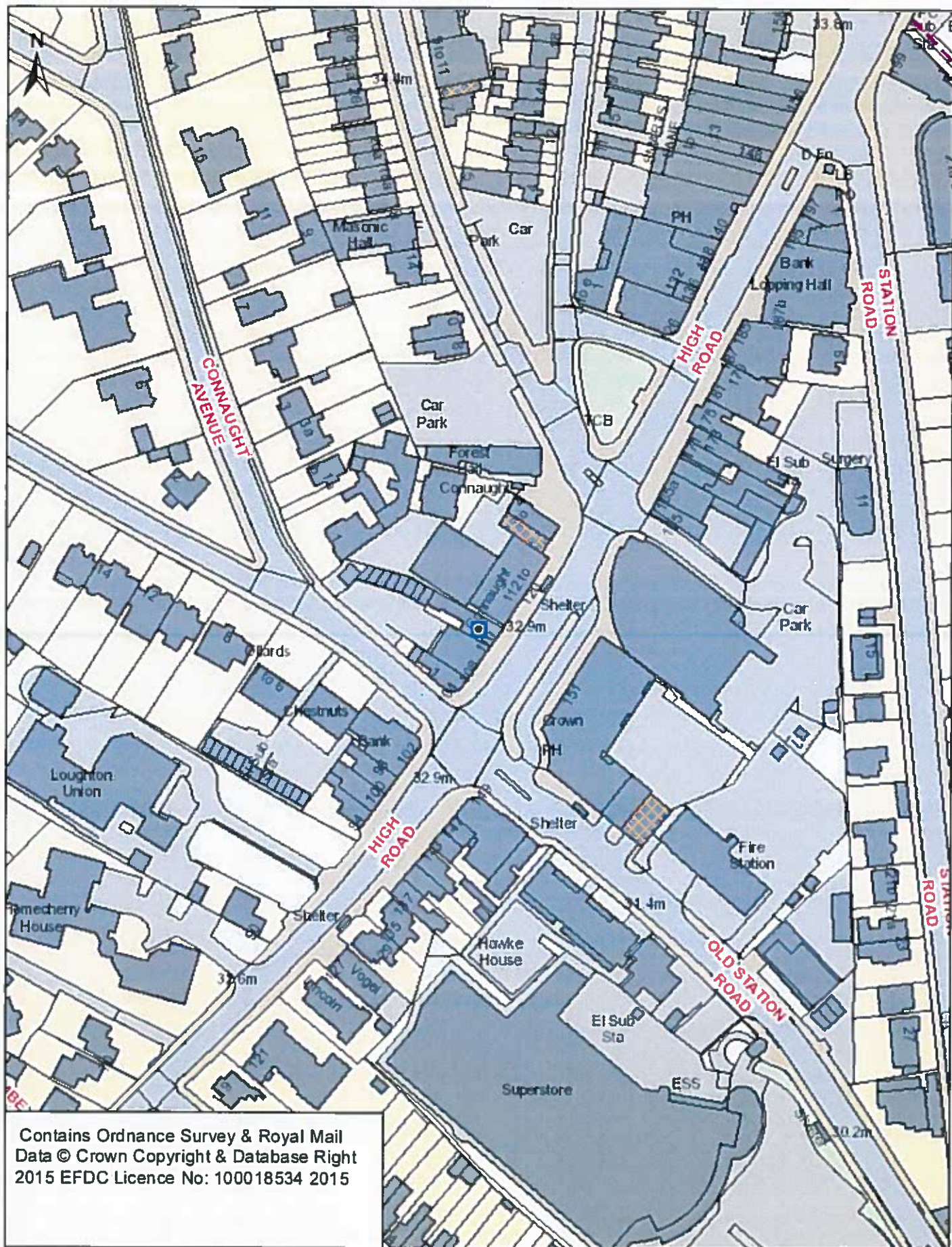
Supply of Alcohol – Monday to Thursday 12:00-23:00, Friday to Saturday 12:00 – 00:00, Sunday 12:00 – 22:30, both on and off sales

Hours Premises Are Open To The Public- Monday to Thursday 08:00 to 23:00, Friday to Saturday 08:00 to 00:00, Sunday 08:00 to 22:30

Any representations regarding the above application should be made within 28 days of the day above, to;

Epping Forest District Council
Licensing Unit Civic Offices,
High Street
Epping
Essex
CM16

4BZ



Denise Bastick

From: Licensing Epping and Brentwood
[REDACTED]
Sent: 08 October 2018 09:45
To: [REDACTED]
Cc: Licensing
Subject: FW: Gem of Essex, Loughton - Premises Licence Application

Mr Albay, Thank you for your agreement.

Mrs Ibrahim, please can the below be attached to the Premises Licence if granted.

Regards,

Peter
Peter Jones (7706) MIOL, MBII
Essex Police Licensing Officer | West LPA
Direct Tel. 01279 625405 | Internal. [REDACTED]
Mob. [REDACTED]

From: cernal albay [REDACTED]
Sent: 07 October 2018 11:56
To: Licensing Epping and Brentwood [REDACTED]
Subject: Re: Gem of Essex, Loughton - Premises Licence Application

Dear, Piter Jones,

Thank you for your email regarding application of Gem of Essex , Loughton -premises licence.

I have read all term and condition of Licence and agreed to follow.
Before we open all Equipments and sign will be displayed and tested. All staff will be trained regarding our licence term and condition.

I have been running my own licensed business for 20 years therefore I am aware of difficulties of alcohol and Supplies of it.
I am hoping to give proper dining experience to our customer as a restaurant not as a bar.

Thank you for cop-ration in advance.

Kind Regards
Cernal Albay

On 2 Oct 2018, at 14:40, Licensing Epping and Brentwood [REDACTED]
wrote:

Dear Mr Albay,

In respect of your application for a premises licence I have assessed this and would ask you to consider the following conditions for adding to the licence which you have made some reference to in the application.

Prevention of Crime & Disorder

1. The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:
 - i. CCTV will be provided in the form a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
 - ii. CCTV cameras shall cover all entrances and exits and the areas where alcohol sales take place;
 - iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of 31 days;
 - iv. Upon the reasonable request of the police or licensing authority staff, within 48 hours viewable copies of recordings will be provided.
2. Signs must be displayed at all entrances {and exits} advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148 mm and clearly legible at all times when the premises conducts licensable activities.

Prevention of Public Nuisance

3. The premises must operate as a restaurant for the sale of alcohol for consumption **ON** the premises:
 - i. In which customers must be seated at a table;
 - ii. Which provides substantial table meals that are prepared on the premises and are served and consumed at the table;
 - iii. Where alcohol must not be sold, supplied, or consumed on the premises otherwise than to persons who are taking substantial table meals and provided always that the consumption of alcohol by such persons is ancillary to taking such meals.
 - iv. Service of alcohol shall be by waiter/waitress only to patrons seated at a table and who have or intend to have a substantial meal.
4. For the sale of alcohol for consumption **OFF** the premises; alcohol must be in a sealed container, and sold in connection with substantial food.

Protection of Children from Harm

5. A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement **and** is either a:
 - Proof of age card bearing the PASS Hologram;
 - Photocard driving licence;
 - Passport; or
 - Ministry of Defence Identity Card

Please advise by return email whether you are happy to agree to these measures.

Kind regards,

Peter Jones (7706) MIOL, MBII

Essex Police Licensing Officer | West LPA

Direct Tel. 01279 625405 | Internal [REDACTED]

Mob. [REDACTED]

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Handan Ibrahim

From: Debra Paris [REDACTED]
Sent: 03 October 2018 16:27
To: Licensing
Subject: Application for a new Premises Licence under the Licensing Act 2003: Gem of Essex, Connaught House, 112-120 High Road, Loughton, IG10 4HJ

Dear Licensing

Please see below the comments of the Planning & Licensing Committee, following its meeting on 1 October 2018:

Notice of application for a new Premises Licence under the Licensing Act 2003 in respect of Gem of Essex, Connaught House, 112-120 High Road, Loughton, IG10 4HJ.

The Committee NOTED the contents of a letter of objection.

The Committee OBJECTED to this proposed licensing application on the grounds of the prevention of crime and disorder and the prevention of public nuisance, confirming that the neighbouring property had residential accommodation above and the occupants would be adversely affected by the late operation of this licence.

If Epping Forest District Council, Licensing Unit, is minded to grant this licence the Committee requested that the hours for the sale of alcohol and for recorded music be reduced, to cease at 22:30 hours, and that no off sales be permitted.

Kindly acknowledge receipt of this notification.

Regards

Debra Paris

Planning and Licensing Committee Clerk Loughton Town Council

Loughton Library & Town Hall, Traps Hill, Loughton, IG10 1HD

Tel: 020 8508 4200

Fax: 020 8508 4400

E-mail: contact@loughton-tc.gov.uk

Web: www.loughton-tc.gov.uk



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AWARD SCHEME
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Handan Ibrahim

From: KELLY Patricia [REDACTED]
Sent: 02 October 2018 15:22
To: Licensing
Subject: Your Ref: WK/201878116 Connaught House, Loughton

Dear Sirs

I have received a notification of consultation from you regarding the above premises. I consider there is a surplus of restaurants and bars in Loughton and object to this application on grounds of the prevention of public nuisance and the prevention of crime and disorder.

Given what the residents have had to suffer historically, I believe this application should be declined.

Patricia Kelly
Local resident



Denise Bastick

From: Beryl Nash [REDACTED]
Sent: 27 September 2018 10:26
To: Licensing
Subject: Gem of Essex, Connaught House, 112-170 High Road, Loughton, IG10 4HJ

Dear Mr Tuckey

I am opposing the provision of Recorded Music, Supply of Alcohol, Hours Premises Are Open to Public.

This is because of noise and people smoking and acting drunkenly outside. Violent and abusive behaviour, in and out of the venue. As residents very near the premises and the High Road, we have had to endure years of problems from various restaurants, bars and clubs, this has finally settled down due to them being shut down for the above reasons. Please do not let it all start again.

Yours sincerely

Beryl Nash